

o/c
KPD/ DST file

BY SPEED POST

SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT-395 007.

Offi : 2223371 to 2223374

Fax : 0261-2228394

Grams : SVNIT



No. MED/KPD/DST/R&D/procurement/2011-2012/

07/02/2012

To,

**SUB: Enquiry for Supply of Quotation for Digital weighing machine
[As per Annexure - I]**

Dear Sir,

You are requested to quote your prices for supply of stores listed overleaf. The quotations may be sent to the undersigned in a sealed envelope and subscribed as: "QUOTATION FOR SUPPLY OF DIGITAL WEIGHING MACHINE UNDER DST PROJECT". Your quotation should reach the office of the undersigned on or before **21/02/2012, 5:00 pm.**

The quotations should be furnished with the following information:

- 1) The brand or make of the item should be specifically stated and complete set of specifications and dimensions should be given. Brochure with detailed features and images of the item should be provided with the quotation.
- 2) If asked, samples must be accompanied with the quotations
- 3) Price should be inclusive of all Sales tax, General tax, Central Sales tax, Custom duty, Insurance charges, Packing and Forwarding charges. On site Warranty of three years is desirable.
- 4) This Institute is located within the limits of S.M.C. & exempted from the paying of octroi duty on incoming goods from outside limits of S.M.C.
- 5) This Institute is registered with the dept. of scientific & industrial Research (DSIR) for the purpose of availing custom duty exemption & central excise duty exemption, and hence the certificate to this effect will be issued wherever it is necessary on demand.
- 6) The period of validity of the quotation should be at least 45 Days. Offers subject to prior sale may please be avoided. The delivery period is to be clearly mentioned in the quotation.
- 7) The mode of delivery of the stores may be mentioned. The delivery should be F.O.R. Mechanical Engineering Department, SVNIT, Ichchhanath, Surat - 395007.

- 8) All concessions available to an educational institution should be specified and also taken into account while quoting.
- 9) Payment is normally made by cheque drawn on the S.V.N.I.T. Branch Office of State Bank of India, Surat-395007 within a period of thirty days from the date of receipt of stores.
- 10) Your specifications and terms & conditions should be on your company letterhead & signed by an authorized person.
- 11) Offered quotation may be rejected if any ambiguity is found in offered specifications, terms & conditions supplied by party in specified tabular format.
- 12) The Director reserves the right to accept stores, which are not strictly in confirming with the specifications but otherwise, found suitable.

Yours truly,


Dr. H. K. Raval

Head, Mech. Engg. Dept.

ANNEXURE - I		
Sr. No.	Name of Item	Qty.
1	<p>Digital Weighing machine with case and cover The machine must have following minimum capability:</p> <ol style="list-style-type: none"> 1. Automatic calibration facility 2. Minimum weighing capacity : 0 - 200 gm 3. Digital LCD display. 4. Minimum measurement : 0.1mg 5. Specimen for calibration must be provided 6. High Memory/Storage capacity 7. Response Time: User selectable (Slow / Normal /Fast) 8. Minimum response time 9. Multiple weighing unit : Grams, Ounces, Pound etc. 10. Automatic zero tracking. 11. Overload & Shock load Protection. 12. Battery backup. Rechargeable sealed maintenance free battery. 13. Anti theft locking device is preferred. 14. The device must be fully enclosed in suitable case & cover. 	1 set