

UNDER POSTING OF CERTIFICATE



SARDAR VALLABHBHAI NATIONAL  
INSTITUTE OF TECHNOLOGY, SURAT

☎ 2259571, 2259582 - 84  
FAX NO. 2227334, 2228394  
GRAM : SVNIT  
E-MAIL : director@svnit.ac.in

SVNIT

No.: Estate/1234/2011-12/5116

Date: 13/02/2012

To,

**SUB: AN ENQUIRY FOR PURCHASE OF AUSTRALIAN CARPET LAWN FOR PLANTATION AT NEAR STAFF CLUB, ADM, CRC, BANK & POST BUILDING ETC. IN SVNIT, SURAT.**

Dear Sir,

You are requested to quote your prices for supply of Australian carpet lawn as per the Schedule-B enclosed herewith. The quotations may be sent to the undersigned in a sealed envelope and subscribed as: "Quotation with reference to Enquiry No. ESTATE/1234/2011-12/5116, Dtd: 13/02/2012. Your quotation should reach the undersigned on or before office hours **24/02/2012** in the office of Institute through post or in person. The Institute is not responsible for loss or postal delay of quotation.

The quotations should furnish the following informations.

- 1) The brand or make of each item should be specifically stated and wherever necessary, Complete set of specifications and dimensions should be given.
- 2) If asked, samples are accompanying the quotations.
- 3) Sales tax, General tax, Central Sales tax, Custom duty, Insurance charges, Packing and Forwarding charges, if not included in the prices quoted, should be clearly specified.
- 4) The period of validity of the quotation may be specified. Offers subject to prior sale may please be avoided.
- 5) The delivery period is to be clearly mentioned in the quotation.
- 6) The mode of delivery of the stores may be mentioned. The delivery should be F.O.R. Surat or at the Institute. The Institute is located in the municipal limits & exempted from paying of octroi duty.
- 7) All concessions available to an educational institution should be specified and also taken into account while quoting.
- 8) The Director and Secretary reserves the right to accept stores which are not strictly in conformity with the specifications but otherwise found suitable.

Payment is normally made by cheque drawn on the S.V.N.I.T. Branch Office of State Bank of India, Surat-395007 within a period of thirty days from the date of receipt of stores.

Yours faithfully,

For DIRECTOR

**Name of the work: -** Purchase of Australian Carpet Lawn for Plantation at near Staff Club, ADM, CRC, Bank & Post building etc. in SVNIT, Surat.

**SCHEDULE - B**

Sr. No.	Quantity	Descriptions	Rate		Per	Amount	
			₹.	Ps.		₹.	Ps.
1.	28410.00	Australian Carpet Lawn		09.00	Sq.ft.		2,55,690.00
				<b>Total</b>		₹...	<b>2,55,690.00</b>

**Note :-** (i) Delivery should be given by the bidder free of cost.

I/ We am/ are willing to carry out the work at \_\_\_\_\_ % above/below percent (should be written in figures and words) of the estimated rates mentioned above. Amount of my/ our tender works out as under.

Estimated amount		Estimated amount	
Put to tender	₹. _____	Put to tender	₹. _____
Deduct _____% below	₹. _____	Add _____% above	₹. _____
Net	₹. _____	Total	₹. _____
In words _____		In words _____	

**POSTAL ADDRESS OF CONTRACTOR**

**SIGNATURE OF CONTRACTOR**  
**DATE:**